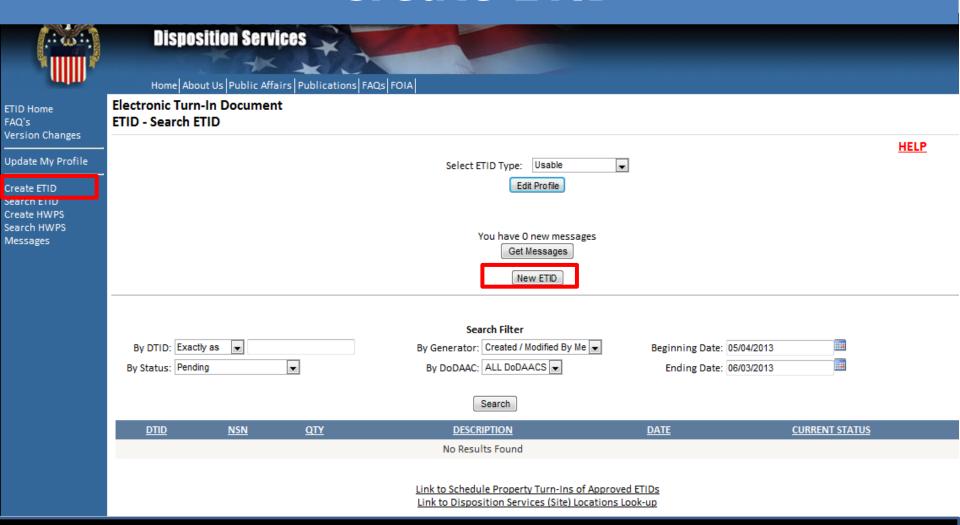
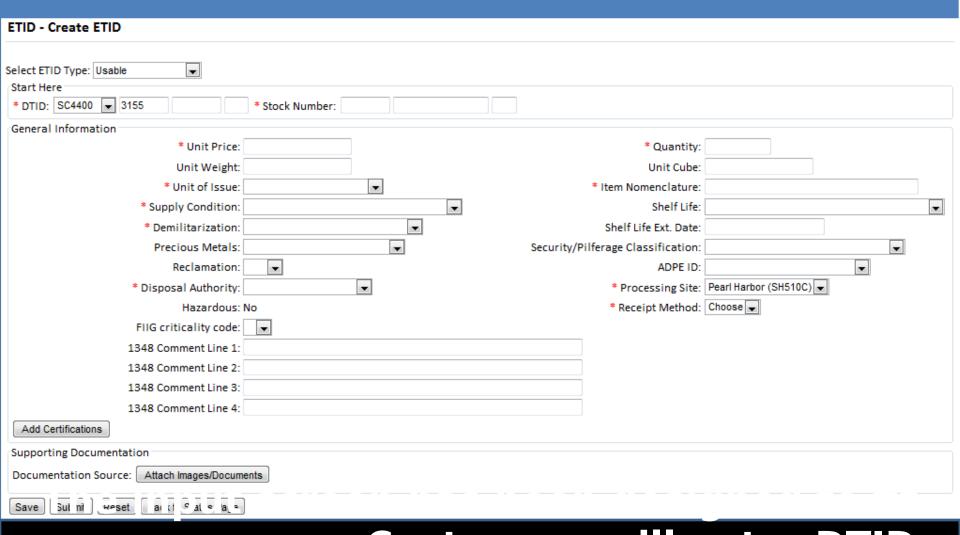
Create ETID



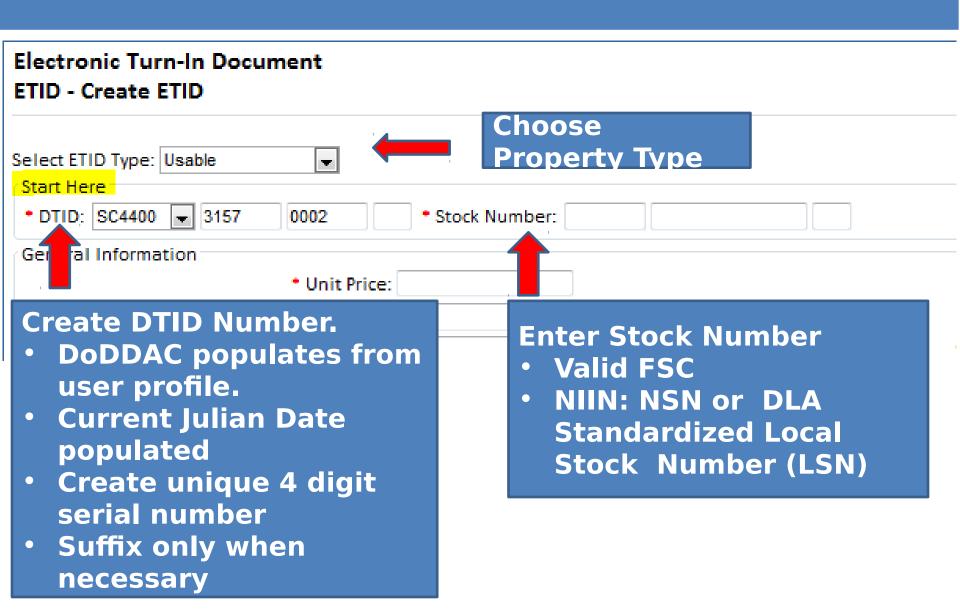
To create a new ETID, select ETID type and click the "New ETID" button or "Create ETID Link".

Create ETID



on one screen. Customers will enter DTID information, General Item Information, Certifications, and can also add

Create ETID

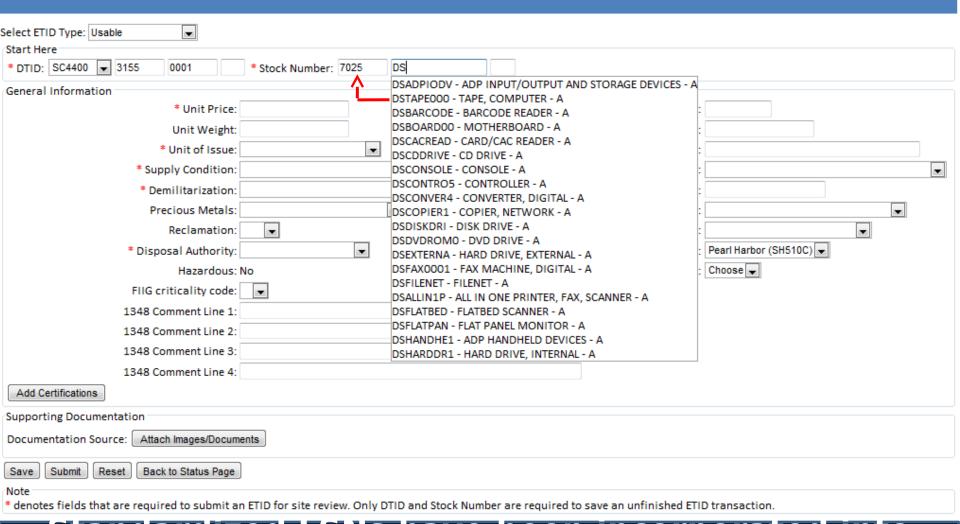


Create ETID - NSN

ETID - Create ETID			
Select ETID Type: Usable ▼			
• DTID: SC4400 ▼ 3162 0001	* Stock Number: 1560 012106533		
General Information			
• Unit Price	e: <mark>659.15</mark>	• Quantity:	
Unit Weight	t: <mark>0.4</mark>	Unit Cube:	0000070
• Unit of Issue	e: <mark>EA - Each</mark>	 Item Nomenclature: 	DOOR ASSY
Supply Condition	n:	Shelf Life:	0 - Non-deteriorative
Demilitarization	: B - MLI, DEMIL Not Required	Shelf Life Ext. Date:	
Precious Metals	s: <mark>A - None</mark>	Security/Pilferage Classification:	U
Reclamation	ı: 🔻	ADPE ID:	0 - Item with no AR components
Disposal Authority	r. 🔻	Processing Site:	Pearl Harbor (SH510C) ▼
Hazardous	s: No	Receipt Method:	Choose ▼
FIIG criticality code	: ▼		
1348 Comment Line 1	l:		
1348 Comment Line 2	2:		
1348 Comment Line 3	3:		
1348 Comment Line 4	k:		
Add Certifications			

NSNs characteristics will pre-populate many of the data fields. Complete remaining information. Any field with a * is a required field.

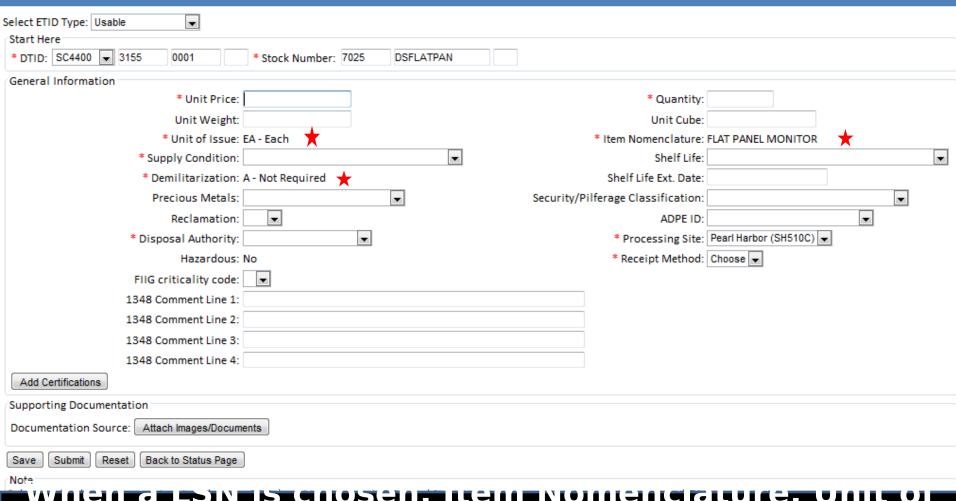
Create ETID - LSN



Standardized LSNs have been incorporated into ETID. Enter FSC. Enter "DS" in the NIIN field to obtain list of LSNs to choose. LSNs choices

listed are based on ESC entered

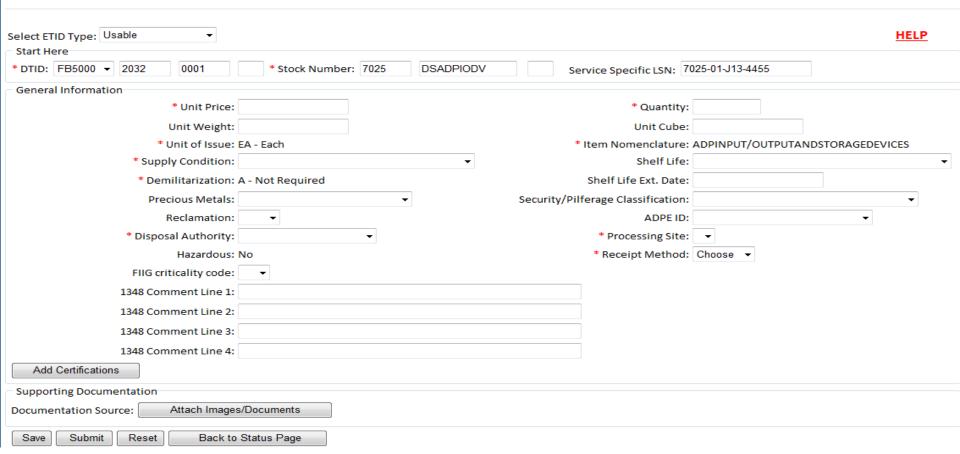
Create ETID - LSN

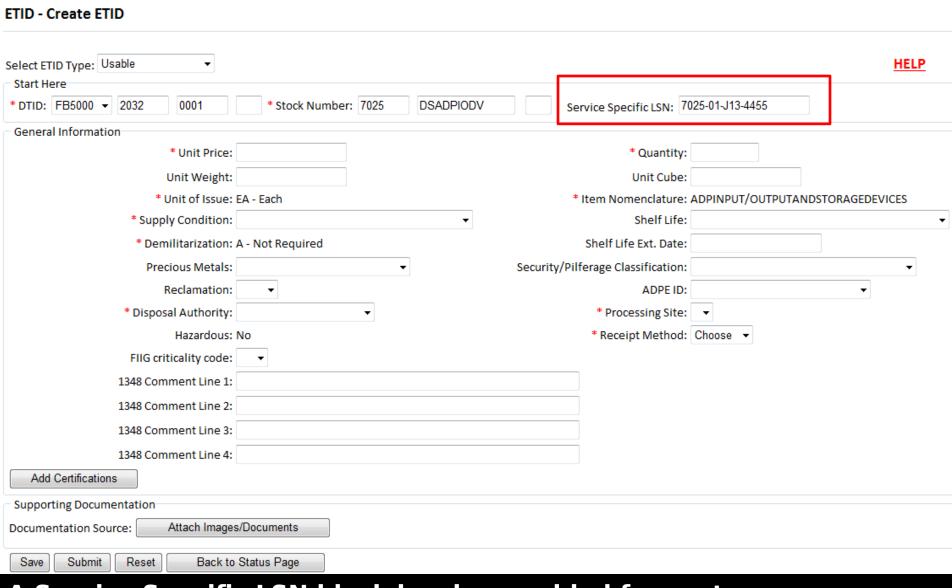


Issue and Demil Code will populate. Complete remaining fields. Any field with a * is a required field. Enter any additional information in Comment

Create ETID - LSN

Electronic Turn-In Document ETID - Create ETID





A Service Specific LSN block has been added for customer convenience and auditability.

Electronic Turn-In Document

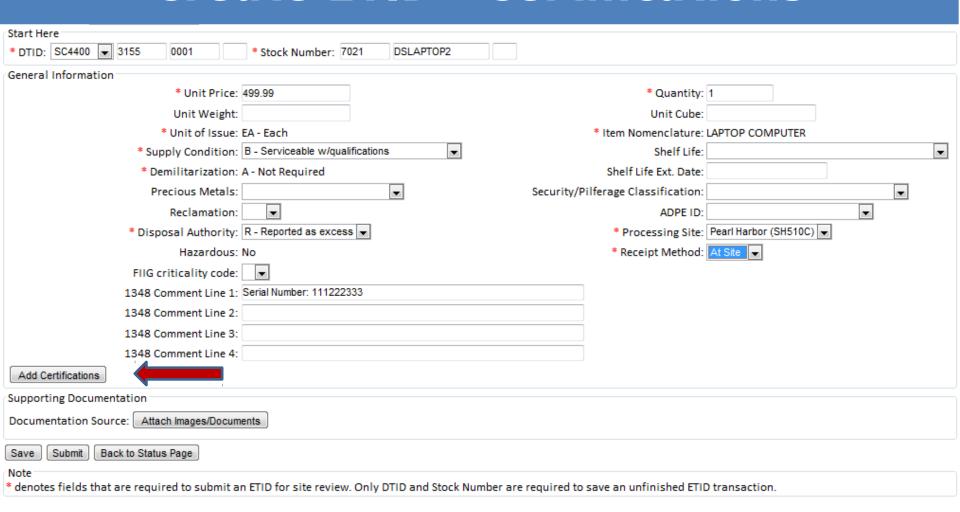
Example: when an item is assigned an Army Management Control

Create ETID - Critical FSC

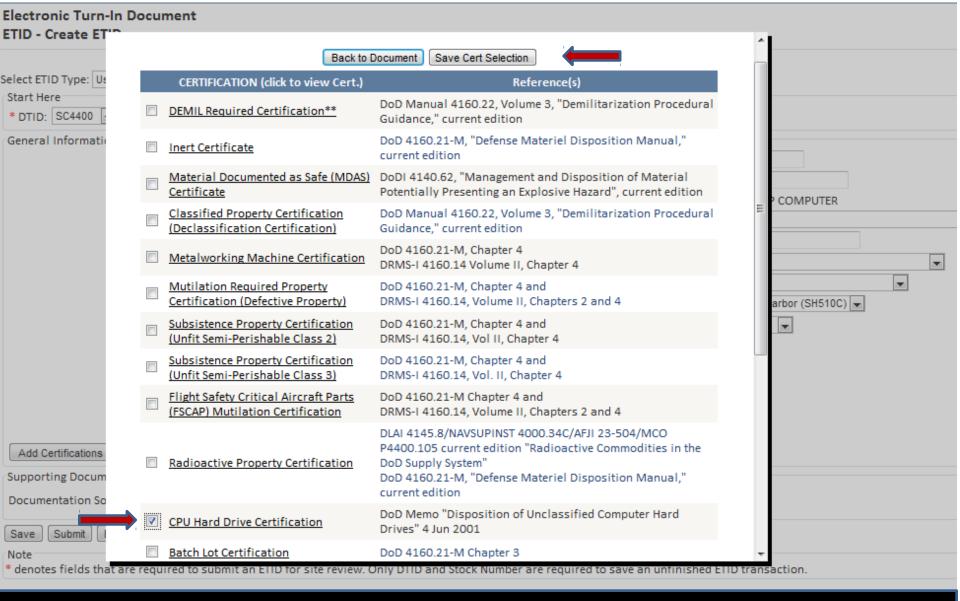
Select ETID Type: Usable ▼ Start Here					
* DTID: FB5000 ▼ 2033 JAY1	* Stock Number 5840 DSRADAREQ				
LSN Justification					_
* Manufacturer:		* Part Numbe	er:		
* End Item Application:		* Justificatio	n:		
General information					_
* Unit Price:		* Quantity:			
Unit Weight:		Unit Cube:			
* Unit of Issue:	EA - Each	* Item Nomenclature:	Radar Equipment, Except A	Airborne	
* Supply Condition:	_	Shelf Life:		▼	
* Demilitarization:	D - Requires total destruction	Shelf Life Ext. Date:			
Precious Metals:	•	Security/Pilferage Classification:		•	
Reclamation:	▼	ADPE ID:		•	
* Disposal Authority:	•	* Processing Site:	Unkown (SG4490) ▼		
Hazardous:	No	* Receipt Method:	Choose ▼		
FIIG criticality code:	•				
1348 Comment Line 1:					
1348 Comment Line 2:					
1348 Comment Line 3:					
1348 Comment Line 4:					
Add Certifications					
Demilitarization					
	Has demilitarization been performed?	No ▼			

Additional LSN information will be required for critical FSCs.

Create ETID - Certifications



Certifications are required for some property types. To attach a certification, Click "Add Certifications".



Check the box to the left of the certification title. Click "Save Cert Selection". To view a certification, click on the certification title.

Create ETID - Certifications

Select ETID Type: Usable	
Start Here	
* DTID: SC4400 🕡 3155 0001 * Stock Number: 7021 DSLAPTOP2	
General Information	
* Unit Price: 499.99	* Quantity: 1
Unit Weight:	Unit Cube:
* Unit of Issue: EA - Each	* Item Nomenclature: LAPTOP COMPUTER
* Supply Condition: B - Serviceable w/qualifications	Shelf Life: ▼
* Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: ▼	ADPE ID: ▼
* Disposal Authority: R - Reported as excess ▼	* Processing Site: Pearl Harbor (SH510C)
Hazardous: No	* Receipt Method: At Site 💌
FIIG criticality code:	
1348 Comment Line 1: Serial Number: 111222333	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
Add Certifications	
Attached Certifications	
CPU Hard Drive Cert	
Supporting Documentation	
Documentation Source: Attach Images/Documents	

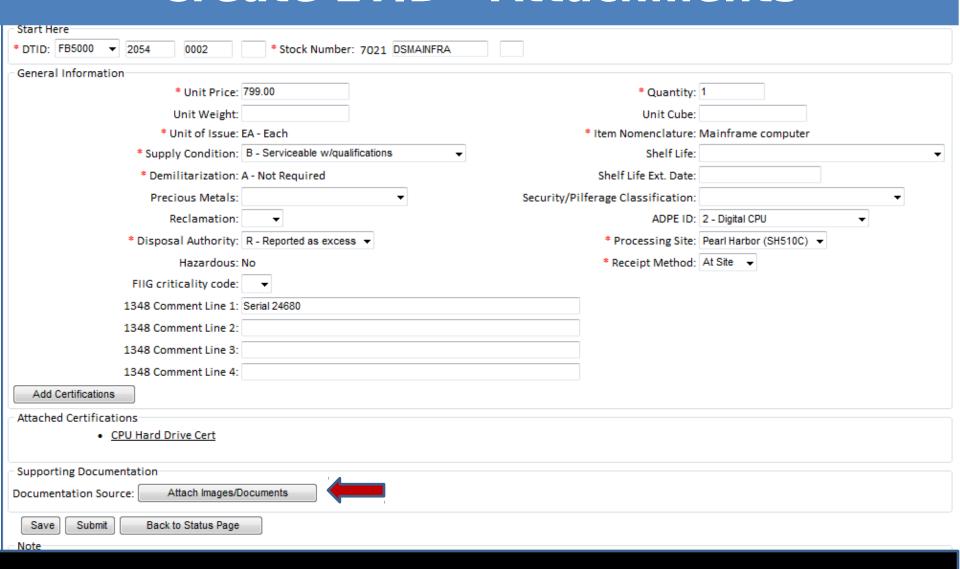
To view a selected certification, click on certification title

Title:	CPU Hard Drive Certification		
Reference:	DoD Memo "Disposition of Unclassified Computer Hard Drives" 4 Jun 2001		
Description:	Networked unclassified desktop computers, with their ability to retain vast amounts of information, and the possibility of increased sensitivity of the data, dictate that unclassified computer equipment be sanitized before it is turned-in for disposal or reutilization.		
Certification Statement:			
THE EQUIPMENT DESCRIBED BY THIS DOCUMENT MEETS THE DISPOSITION REQUIREMENTS IN ACCORDANCE WITH THE Dod MEMORANDUM, DISPOSITION OF UNCLASSIFIED COMPUTER HARD DRIVES, DATED JUNE 4, 2001 Signature:Date:			
	■ CLOSE WINDOW		

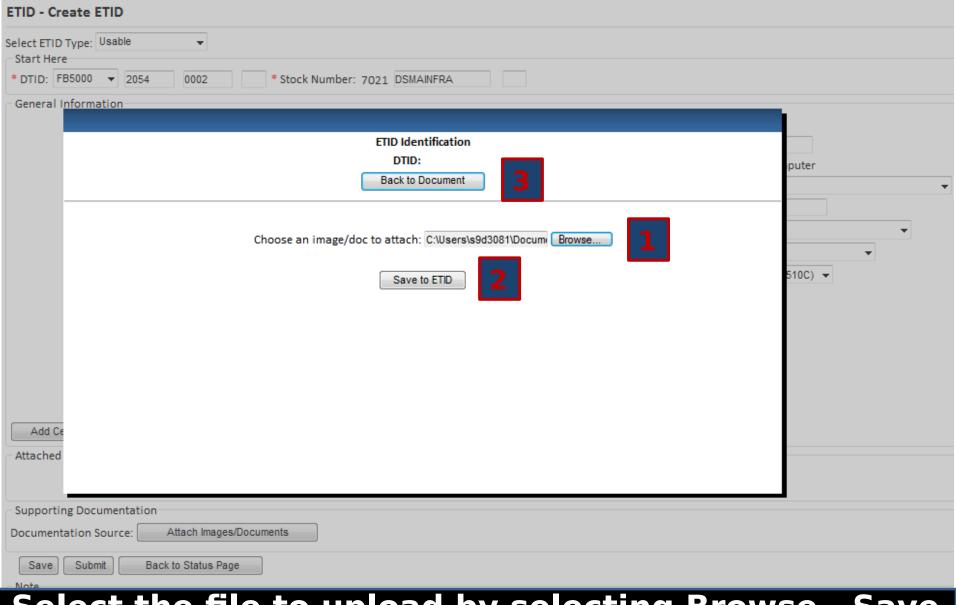
Index of all certification descriptions

After viewing a certification, select "Close Window" to go back to the ETID.

Create ETID - Attachments



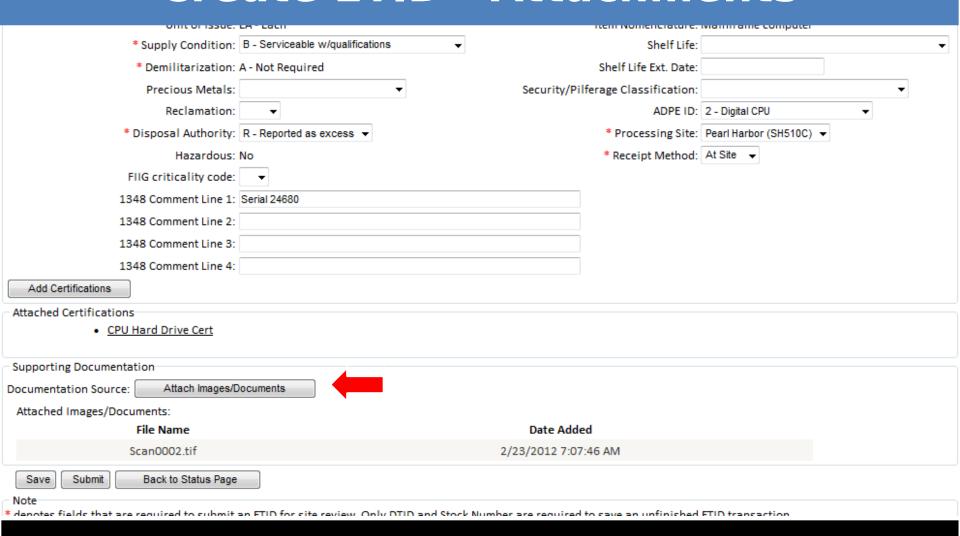
To attach a document or image to an ETID, click on "Attach Images/Documents."



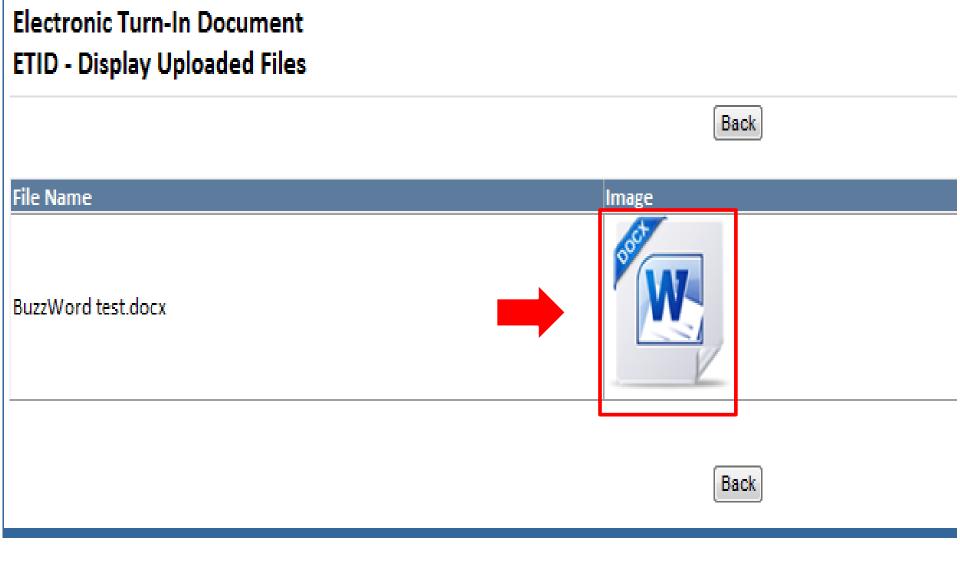
Electronic Turn-In Document

Select the file to upload by selecting Browse. Save the uploaded File. To return back to ETID, select "Back To Document"

Create ETID - Attachments

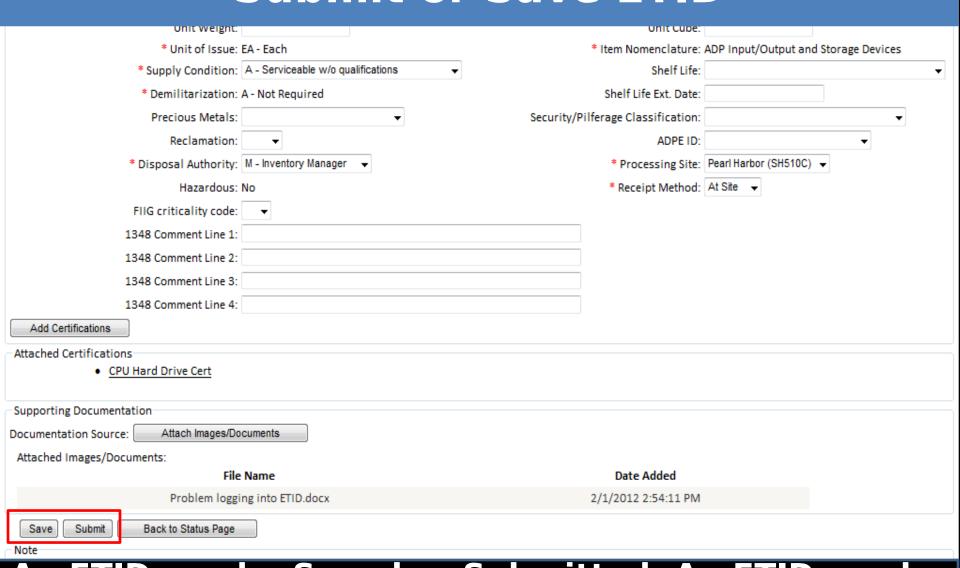


To view any uploaded Documents/Images click on button



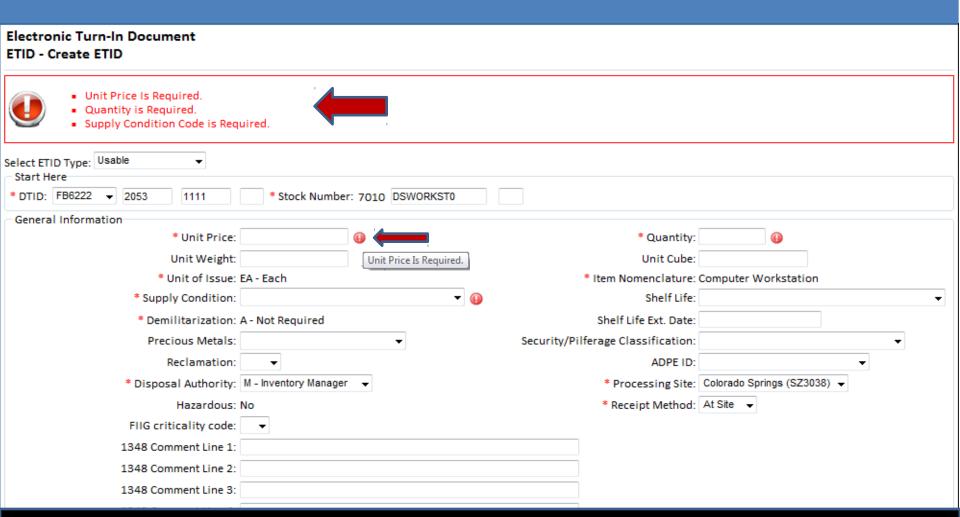
Click on image to view respective documents. After closing windows, select "Back".

Submit or Save ETID



An ETID can be Saved or Submitted. An ETID can be saved unfinished and then finished later or saved finished and submitted later.

Submit ETID



Error messages will be given by the field and at the top for any information entered that is not correct when submitted.

Submit ETID

Electronic Turn-In Document ETID - Create ETID					
Select ETID Type: Usable Start Here DTID: SC4400 3155 0001		successfully submitted for approval. until approved by Disposition Services			
General Information					
• Unit Price: 499	.99	• Quantity:	1		
Unit Weight:		Unit Cube:			
• Unit of Issue: EA	- Each	Item Nomenclature:	LAPTOP COMPUTER		
Supply Condition: B -	Serviceable w/qualifications	Shelf Life:			•
Demilitarization: A -	Not Required	Shelf Life Ext. Date:			
Precious Metals:	•	Security/Pilferage Classification:		•	
Reclamation:		ADPE ID:		•	
• Disposal Authority: R -	Reported as excess 💌	 Processing Site: 	Pearl Harbor (SH510C) ▼		
Hazardous: No		Receipt Method:	At Site ▼		
FIIG criticality code:	•				
1348 Comment Line 1: Seri	ial Number: 111222333				
1348 Comment Line 2:					
1348 Comment Line 3:					
1348 Comment Line 4:					
Add Certifications					

Message after successful submittal of an ETID to a Disposition Services Site for review.